



Junction Creek Stewardship Committee Inc.  
30 Ste. Anne Rd, #B4  
Sudbury Ontario, P3C 5E1  
T: (705) 525-8736 F: (705) 674-7939  
E: info@junctioncreek.com  
W: junctioncreek.com  
Charitable #: 801685611RR0001

Comité d'intendance du ruisseau Junction  
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## Employment Opportunity

### Water Stewardship Assistant

Sudbury, Ontario

**Term:** 8-9 weeks, summer position with possibility of extension (*dependent upon external funding*)

**Remuneration:** \$17.60-\$23/hr, 35hr/week

**Anticipated start date:** between June 22nd and July 6th, 2026

#### GENERAL DESCRIPTION

The Junction Creek Stewardship Committee (JCSC) is seeking a passionate, reliable, and self-motivated **Water Stewardship Assistant** to work along side the JCSC team to assist with water stewardship and youth nature programs for the Junction Creek watershed. The project will be completed in collaboration with community partners, local experts, and Knowledge Holders, and will involve various interactive programs such as our Nature Discovery Backpack Lending Program, Stormwater Project, and Bug Search program in Greater Sudbury/ N'Swakamok.

#### RESPONSIBILITIES

The **Water Stewardship Assistant** will help develop and deliver engaging stewardship activities and outreach material for youth and families in the Junction Creek watershed. This position offers a unique opportunity to create a positive impact in the community and gain hands-on experience in the environmental field.

The **Water Stewardship Assistant** will primarily be responsible for assisting with water stewardship and youth nature programs but will also have the opportunity to assist with other tasks related to field research and environmental restoration.



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### **Specific duties will include:**

- Assisting with delivering environmental stewardship and educational programs. Engage youth in environmental programs that connect them with nature and gain knowledge in the Junction Creek watershed, local environmental concerns, and water stewardship.
- Public outreach and community engagement at events. Promoting watershed stewardship and Junction Creek Stewardship Committee program initiatives.
- Assisting with watershed stewardship and restoration programs for Junction Creek.
- Engaging with community members and partners to promote programs, answer questions, and ensure inclusivity in all outreach efforts.
- Assisting with data collection, data entry, environmental research, and monitoring programs for Junction Creek, as needed.
- Planning, organizing, and managing daily assigned work, ensuring timely completion of tasks. Completing tracking sheets, taking photographs, and maintaining detailed records.
- Attending meetings, conducting administrative duties, and assisting with other project-related tasks as required.

### **ASSET SKILLS AND EXPERIENCE**

- Field of study or experience related to ecosystem restoration, environmental monitoring, biology, community stewardship, or natural resources preferred.
- Knowledge of environmental restoration and watershed conservation issues an asset.
- Bilingual, with oral and written fluency in French and English an asset but not required.
- Excellent oral and written communication skills.
- Personable, with good interpersonal skills, a positive attitude, and able to work within a team environment.
- Enjoy working outdoors, even in adverse conditions.
- Physically fit and able to endure hiking outside in rough terrains, variable weather conditions, and with exposure to biting and stinging insects.
- Self-motivated and strong work ethic.
- Organized and resourceful with a demonstrated ability to time-manage and appropriately prioritize projects.
- Working knowledge of Microsoft Office (Word, Excel, and PowerPoint), Microsoft Teams.
- Able to work occasional weekends and weekday evenings.
- Valid Class G Driver's Licence with clean driving record is an asset.
- First Aid and CPR training is an asset.
- Able to provide stewardship and restoration programs following health and safety protocols.



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## ELIGIBILITY

This position may be funded by government youth employment initiatives which require candidates to be:

- between 15 and 30 years of age at the beginning of the employment period
- a Canadian citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and
- legally entitled to work in Canada in accordance with relevant provincial legislation and regulations.

***Please indicate in your application if you meet these criteria.***

## DIVERSITY, EQUITY, INCLUSION, AND BELONGING

We recognize the inherent agency and stewardship of Mother Nature, and value the power of diverse people and perspectives working together to conserve, restore, and care for our shared environment. Healing the lands and waters of Junction Creek is strengthened by and requires contributions of people of diverse backgrounds, heritage, experiences, knowledge, and identities. JCSC values the diversity of the people we employ and work with. We strive to promote equity, diversity, inclusion, and belonging in our workplace and foster inclusive, barrier-free selection and appointment processes and work environments. Therefore, we encourage applications from all qualified individuals.

## TO APPLY

To apply, please send a cover letter and resume to [jobs@junctioncreek.com](mailto:jobs@junctioncreek.com). Applications must be received by **11:59 pm EST, February 28th, 2026**. Please submit your application as a **single PDF document labelled 'Your first name\_Your last name'** and include in the email **subject heading "Water Stewardship Assistant "**.

We thank you for your interest and for applying. However, please note that only individuals selected for an interview will be contacted. If contacted in relation to this position, please advise JCSC in a timely fashion of any accommodation measures needed to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.